

TRI-STATE WEBINAR SERIES

Elements of Structure: Physical Structure &
Overall Classroom Schedules: Beginning
Steps in Structuring a Classroom

Presented by: Mary
Woodworth Ed. S.



Tri State Webinar Series 2015-2016

Tri-State Autism Spectrum Disorder Webinar Series



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Presenter Information



Mary Woodworth Ed.S.
Mary is a School Psychologist and the Transition and Training Coordinator for TASN-Autism and Tertiary Behavior Supports, in Kansas.

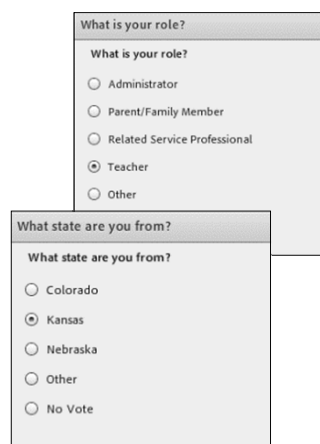


Mary Flory, M. Ed.
Mary is the Southeast ASD Coordinator with the Nebraska ASD Network.

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Polling Questions

- Questions will be asked throughout the webinar
- When the poll opens on your screen respond by clicking on your answer

Two overlapping poll question forms. The top form is titled "What is your role?" and has five radio button options: Administrator, Parent/Family Member, Related Service Professional, Teacher (which is selected), and Other. The bottom form is titled "What state are you from?" and has five radio button options: Colorado, Kansas (which is selected), Nebraska, Other, and No Vote.

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BEGINNING STEPS IN ORGANIZING A CLASSROOM

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Learner Objectives

The learner will be able to:

- Define physical structure of space and give the purpose for adding this level of organization to their program.
- Identify the components that make up an Overall Classroom Schedule.
- Provide reasons for including an Overall Classroom Schedule as part of their program.

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Presentation Summary

Physical Structure is the first step in learning about the Elements of Structured Teaching. It is the foundation upon which all of the other components are added.

The Overall Classroom Schedule is developed once the Physical Structure of the space is in place. This schedule contains information critical to the organization, management, and flow of the program.

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Initial Steps in Organizing a Classroom/Program

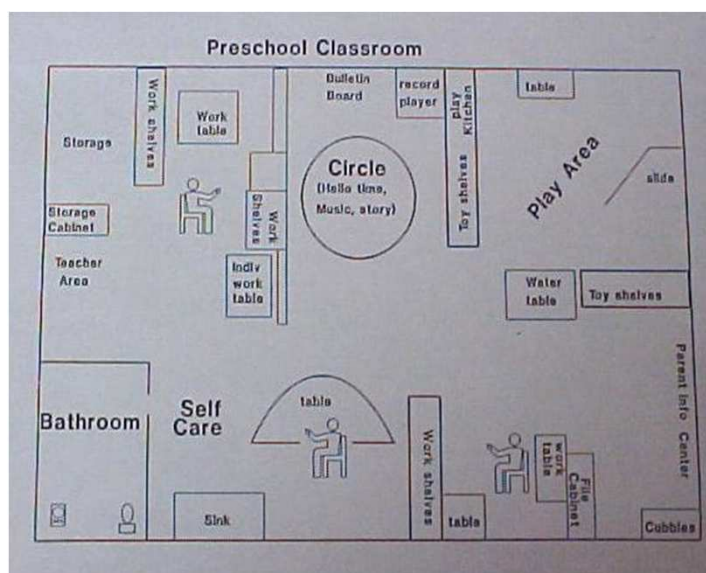
1. Physical Structure of the space
2. Framework for Overall Classroom Schedule or Master Schedule
3. Expand on Overall Schedule Framework
4. Generate Other Essential Schedules from the Master

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Step1: Physical Structure

- **Definition:** The physical arrangement and organization of materials, furniture, and equipment within the learning environment.
- **Purpose:** To assist in developing independence; minimize visual and auditory distractions; to provide clear visual boundaries that include where individual areas begin and end; and organize the environment to make it more meaningful.

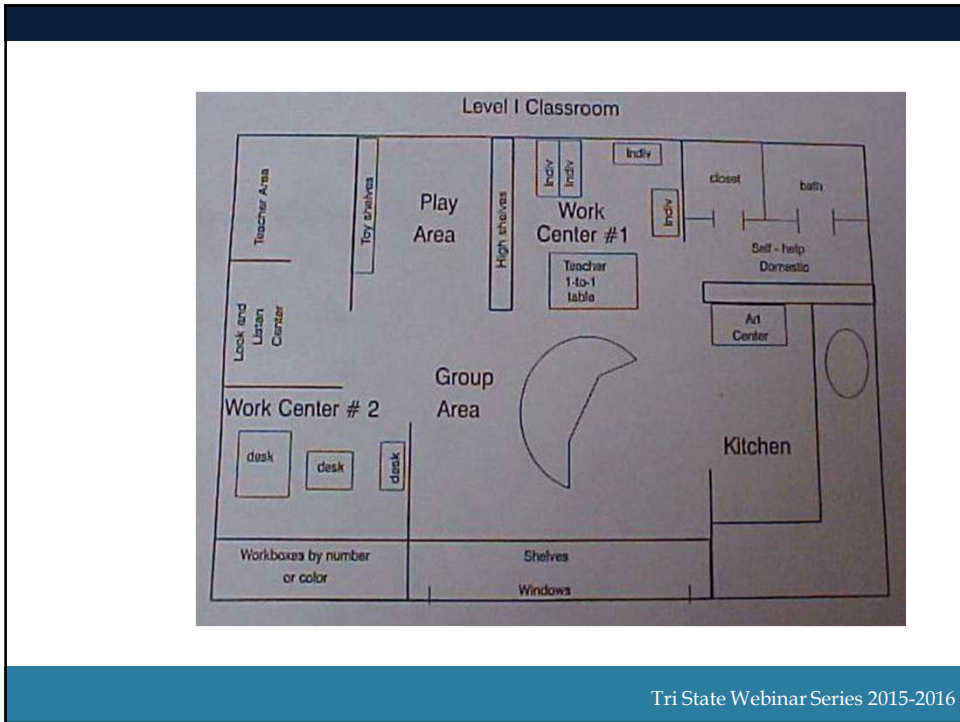
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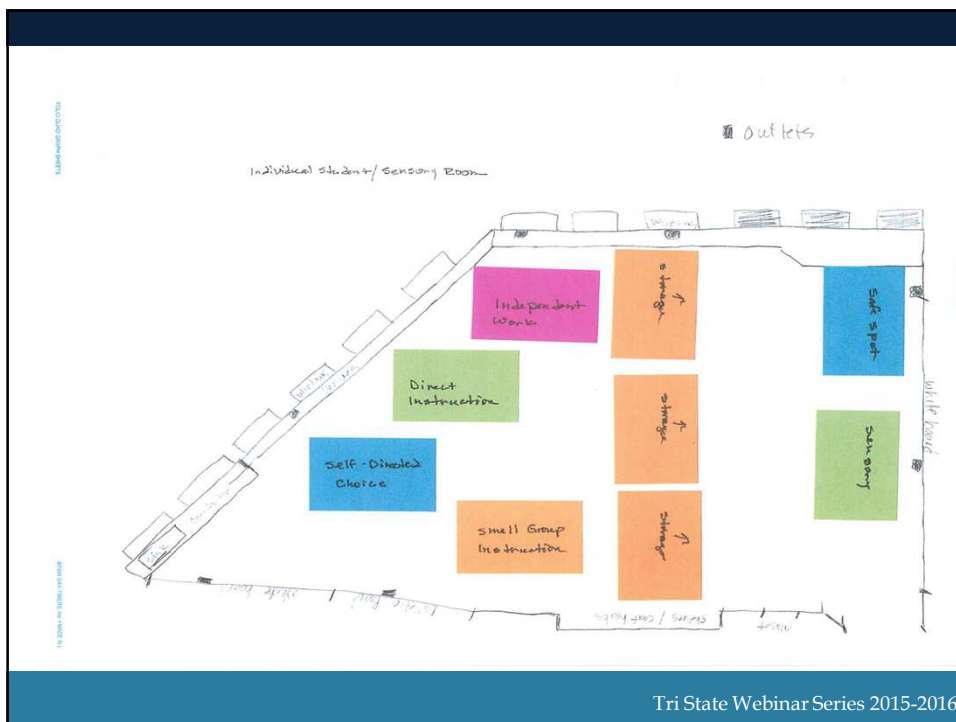
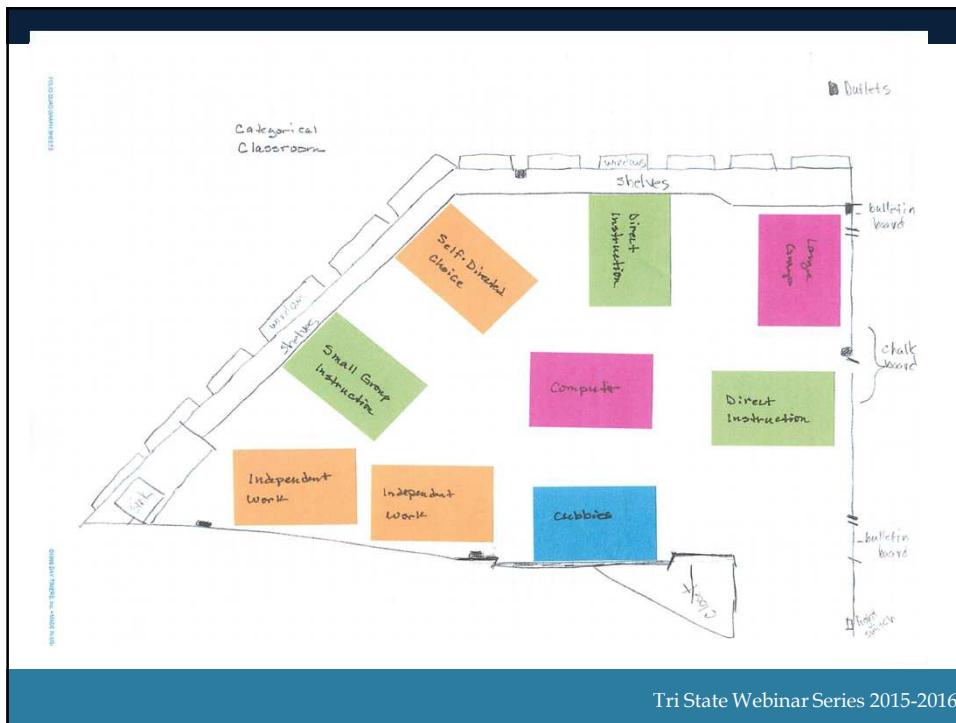
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Considerations:

- Instructional Areas to include in your room:
 - Large Group
 - Sensory/Safe Spot
 - Direct instruction
 - Independent work
 - Self-directed Choice/play
 - Small group
 - Schedule

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Considerations:

- Classroom arrangement
- Materials and furniture set up
- Spacing
- Allows for maximum independence

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Polling Question 1: True or False

- The Purpose of physically structuring an instructional space is to assist in developing independence, to provide clear physical boundaries that include where individual areas begin and end, and to organize the environment to make it more meaningful.



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Polling Question 1: True or False

- The Purpose of physically structuring an instructional space is to assist in developing independence, to provide clear physical boundaries that include where individual areas begin and end, and to organize the environment to make it more meaningful.



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Step 2: Create a Framework for the Overall Schedule

- Beginning and ending times
- Instructional Blocks
 - Direct instruction
 - Independent work
 - Self-directed Choice/play
 - Small group
- Group
- Fixed times
- Time of day

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Rethinking The Process of Teaching

- Move from a single (whole group) approach, to multiple ways of teaching and learning
 - Instructional blocks

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Instructional Blocks

- Highly structured time to work on
 - Individual student goals and objectives
 - Independence in completing assigned tasks
 - Transitions, turn taking, group social skills
 - Independence in maintaining focus on an activity of interest

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Instructional Blocks (2)

- Four 15 minute sessions per block
 - Direct Instruction (A) adult lead
 - Independent work (B) student lead
 - Small group instruction (C) adult lead
 - Self directed choice (D) student lead

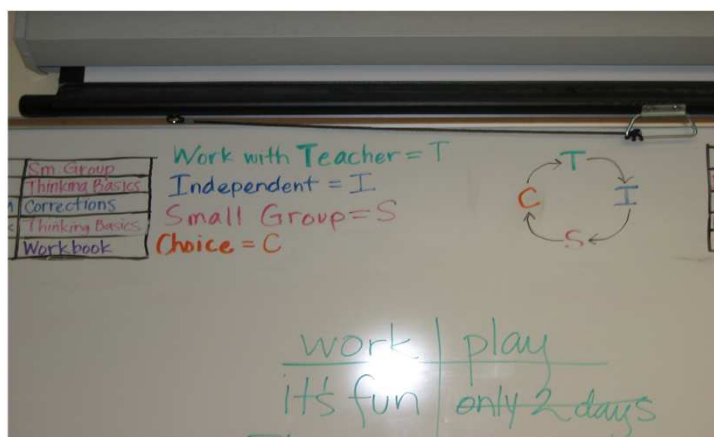
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Instructional Blocks (3)

- Student groups
- Size
- Group rotation
- Adult led activities and independent work
- Implemented with a minimum of two adults
- Data is collected in all areas of the block

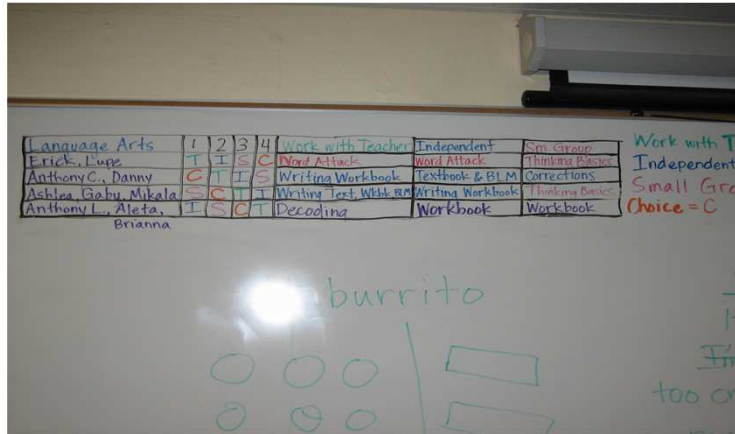
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Visual of Instructional Block Rotation in Autism/IR Classroom



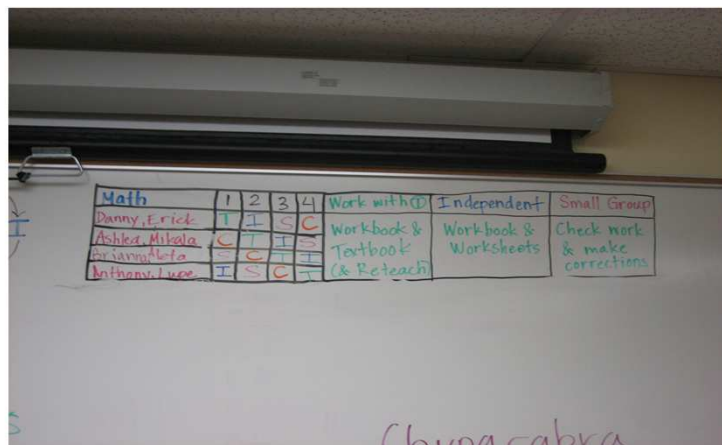
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Instructional Block: Autism/IR Language Arts



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Instructional Block: Autism/IR Math



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Instructional Block: IR/ED Room



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Polling Question 2: Fill in the Blanks

- Instructional Blocks provide highly structured time to work on:
 - 1.
 - 2.
 - 3.
 - 4.



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Polling Question 2: Fill in the Blanks

- Instructional Blocks provide highly structured time to work on:
 - 1. Individual student goals and objectives
 - 2. Independence in completing assigned tasks
 - 3. Transitions, turn taking, group social and learning skills
 - 4. Independence in maintaining focus on an activity of interest

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General Classroom Schedule

<u>TIME</u>	<u>ACTIVITY</u>	<u>ROOM</u>
9:00	Breakfast/grooming/opening	Annex
9:30	Instructional Block 1	Both
10:30	Music	Annex
11:05	Language/bathroom/wash hands/ waiting activity	Both
11:30	Lunch/wash hands/gross motor	Annex
12:00	Recess	
12:30	Instructional Block 2	Both
1:30	Small groups language/ socialization skills	Annex
2:00	Snack/self-care/speech/art	Annex
2:30	APE/PE	Entry/Gym
3:00	Small group leisure instruction	Both
3:30	Closing activities/cubbies/bathroom	Classroom
4:00	Bus	

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Categorical Program Elementary School
Explanation of Grouping and Rotation for Instructional Blocks

Student Grouping:

Group 1: B., G.

Group 2: A., E., & D.

Group 3: J., D.

Rotation of Groups During Instructional Block:

Instructional Block Components: (A) Direct instruction; (B) Independent work; (C) Small Group Instruction; (D) Self-Directed Choice/Computer
When given a visual cue, students rotate from one area to another (every 15 minutes) until they have been at each instructional area.

Group 1	Group 2	Group 3
A	B	C
B	C	D
C	D	A
D	A	B

Other:

- 1) Small group sessions will be based upon a weekly theme, decided by teacher, or group.
- 2) Para 1 will be responsible for managing the independent work areas; Para 2 will be responsible for developing fine motor, art, and table time activities; Teacher will be responsible for assessment and direct instruction of IEP objectives; Para 3 will be responsible for transferring the principles of structured teaching into inclusive settings.
- 3) IEP objectives will be blended into all daily activities.
- 4) Students will travel in small groups of 3 or 4 the majority of their day, with the exception of the instructional block, recess, APE, Music, and lunch.
- 5) All adults will be responsible for setting up and maintaining individual student schedules.
- 6) Adults will work out break and lunch times so that each person will receive their allotted time away from supervision of students.

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General Schedule for Middle School Categorical Program

8:00 – 8:30 Breakfast, bathroom, and circle time

8:30 – 9:30 Instructional Block (Reading)

9:30 – 10:00 Gross Motor (MWF) / APE (T/Th)

10:00 – 10:15 Snack

10:15 – 11:15 Instructional Block (Math)

11:15 – 11:50 Circle Time

11:50 – 12:00 Bathroom/wash hands

12:00 – 12:30 Lunch

12:30 – 1:05 Gross Motor (Gym)

1:05 – 1:15 Bathroom/wash hands

1:15 – 2:15 Instructional Block (Social)

2:15 – 3:00 Arts & Crafts

3:00 – 3:05 Lockers / Load Buses

Specials:

Music: 8:40 – 9:10 (T/F)

Library: 2:15 – 3:00 (W)

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General Classroom Schedule



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Classroom Schedule

8:30 - Bus Arrival
 8:40 - Large Group
 9:00-10:00 Instructional Block I
 9:00-9:15 Direct Instruction
 9:15-9:30 Self Directed Choice
 9:30-9:45 Small Group
 9:45-10:00 Independent
 10:00-10:15 Snack
 10:15-10:45 Instructional Block II
 10:15-10:30 Direct Instruction
 10:30-10:45 Self Directed Choice
 10:45-11:00 Small Group
 11:00-11:15 Independent
 11:15-12:00 Outdoor/Leisure/Wash Hands
 12:00-12:45 Lunch/Hygiene/After Lunch Rec
 12:45-1:45 Instructional Block III
 12:45-1:00 Direct Instruction
 1:00-1:15 Self Directed Choice
 1:15-1:30 Small Group
 1:30-1:45 Independent
 1:45-2:00 Large Group
 2:00 - Bus/Home

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Room Schedule

- 7:50-8:00 Buses
- 8:00-8:15 Breakfast
- 8:15-8:30 Large Group
- 8:30-9:50 Block I (LA)
- 9:50-10:10 Walk
- 10:10-10:30 Snack
- 10:30-11:50 Block II (math)
- 11:50-12:20 Lunch
- 12:20-12:55 After Lunch Rec
- 12:55-1:15 Hygiene
- 1:15-2:15 Block III
- 2:15-3:00 Life Skills/Art/L
- 3:00-3:15 Buses/Home

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Grouping for Instructional Block Rotation

	Michael	Dallas + Charles	Brianna + Dontrae	Angelica + Eric
Block I 8:30-8:50	A	B	C	D
Block II 10:30-10:50	B	C	D	A
Block III 1:15-1:30	C	D	A	B
Block I 9:50-9:10	B	C	D	A
Block II 10:50-11:10	C	D	A	B
Block III 1:30-1:45	D	A	B	C
Block I 9:10-9:30	C	D	A	B
Block II 11:10-11:30	D	A	B	C
Block III 1:45-2:00	D	A	B	C
Block I 9:30-9:50	D	A	B	C
Block II 11:30-11:50	D	A	B	C
Block III 2:00-2:15	D	A	B	C

M/W
APE - 8:10-8:40
Music - 8:45-9:15

See: Handout 1: Instructional Block Rotation Explanation

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Step 3: Expanding the Overall Schedule Framework

- Once you have identified the basic components of daily instruction, incorporate:
 - Related Services
 - Inclusion/Specials
 - Student information
 - Support Staff information

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Inclusion Week-at-a-Glance

Tuesday	Wednesday	Thursday
8:30-9:30 - J.J. Mr. Rogers	8:30-9:30 - J.J. E	8:30-9:30 - J.J. Mr. Rogers
8:45-9:15 - Bailey Computer Lab	8:45-9:15 - Keenan Computer Lab	8:45-9:15 - Bailey Computer Lab
8:45-9:15 - Keenan P.E.	9:30-10:30 - Keenan C Ms. Shillocks class	9:30-10:30 - Keenan Ms. Shillocks
9:30-11:30 - Swim	10:00-10:50 - Zachary K Ms. Pages class	10:00-10:50 - Zachary Ms. Pages Math
1:15-11:45 Zachary Computer Lab Brown	10:15-10:45 - J.J. Wesley E Computer Lab	10:15-11:15 - J.J. Mr. Rogers Math
2:00-2:20 Zachary Art Brown	10:45-11:15 - PE Bailey C P.E.	11:15-11:45 Zachary Computer Lab Brown
4:15-4:45 - Zachary Computer Lab	11:00-11:30 - MUSIC with Ms. Huahs E	
	11:15-11:45 Zachary Computer Lab Brown	
	11:45-12:00 - J.J. V	

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Para Schedule & Specials



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Room B2 Overall Class Schedule

A/B Day		C Day/Related Services
Time	Block Room Subject	
8:00 - 8:20	Breakfast	
8:20 - 8:40	Small Group -- Social Skills	8:45 - 9:15 APE (M/W)
8:40 - 9:40	Instructional Block MATH A Direct Instruction - Teacher B Independent Work C Small Group - Para 1 D Self-Directed Choice	
9:40 - 9:45	Bathroom Break	9:00 - 11:00 CBI (Tues)
9:45 - 10:45	Instructional Block FUNCTIONAL READING A Direct Instruction - Teacher B Independent Work C Small Group - Para 1 D Self-Directed Choice	10:00 - 11:00 S/L (Tues) FD
10:45 - 11:00	Small Group -- Current Events	10:45 - 11:15 Sm Gp (C) 11:15 - 11:40 Gross Motor
11:00 - 11:25	Lunch	11:43 - 12:05 Lunch (C)
11:25 - 11:55	Structured Peer Activity	12:05 - 12:26 Peer Activity (C day)
12:00 - 12:30	Small Group -- Hygiene/Self-Care	
12:30 - 1:30	Instructional Block FUNCTIONAL WRITING A Direct Instruction - Teacher B Independent Work C Small Group - Para 2 D Self-Directed Choice	1:15 - 1:45 S/L (Tues)
1:30 - 1:35	Bathroom Break	
1:35 - 2:35	Instructional Block VOCATIONAL A Direct Instruction - Teacher B Independent Work C Small Group - Para 3 D Self-Directed Choice	1:15 - 1:45 S/L (Tues)
2:35 - 3:05	Small Group -- Social Skills	
3:10	Dismiss	

See Handout 2

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<u>B2 Instructional Block Groups & Focus</u>	
Instructional Block Rotation	Students
Math	
A Work with Teacher	PB
B Independent Work	FD, HD
C Small Group Instruction	AK
D Self-Directed Choice	JE, MS
Instructional Block Rotation	Students
Functional Reading	
A Work with Teacher	PB
B Independent Work	FD, DH
C Small Group Instruction	AK
D Self-Directed Choice	AG, MS
Instructional Block Rotation	Students
Functional Writing	
A Work with Teacher	PB
B Independent Work	FD, DH
C Small Group Instruction	AK
D Self-Directed Choice	AG, MS
Instructional Block Rotation	Students
Vocational	
A Work with Teacher	PB
B Independent Work	FD, DH
C Small Group Instruction	AK
D Self-Directed Choice	AG, MS

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Polling Question 3: List

- From all of the examples given for Step 3 Expanding the Overall Classroom Schedule Framework, list the additional instructional opportunities provided to your students through:
 - Related Services
 - Inclusion
 - Specials



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Polling Question 3: List

- From all of the examples given for Step 3 Expanding the Overall Classroom Schedule Framework, list the additional instructional opportunities provided to your students through:
 - Related Services
 - Inclusion
 - Specials



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Step 4: Generate Other Essential Schedules

- Individual student schedules
- Support Staff Schedules
- Teacher Schedule

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Individual Student Schedule

- Definition: A visual/concrete method used to tell a child which activities will make up their day and the order in which they will occur.
- Purpose: to teach flexibility; top to bottom/ left to right progression; as an aid in transitions; to provide predictability; to establish a routine; to teach the concepts of first-then and finished; and, to accommodate receptive language deficits.

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Individual Student Schedules

- Create a master schedule
- Assess
- Be mindful
- Teach

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Student Schedules High School

P B

<u>A/B Day</u>			<u>C Day/Related Services</u>		
Time	Room	Subject	Time	Room	Subject
8:00 - 9:34	1/Gym	Team Sports <u>Para</u>	8:00 - 8:50	Gym	Team Sports
8:00 - 9:34	Pool	Aquatics <u>Para</u>	8:57 - 9:49	Pool	Aquatics <u>Para</u>
9:45 - 10:45	4/B2	Instructional Block FUNCTIONAL READING (B Day) A Direct Instruction - <u>Teacher</u> B Independent Work C Small Group - <u>Para</u> D Self-Directed Choice			
10:00 - 10:30		S.L. (B-Days)			
10:45 - 11:00	B2	Small Group - Current Events (B Day)	10:45 - 11:15	Sm Gp (C)	
			11:15 - 11:40	Gross Motor	
11:00 - 11:25		Lunch	11:43 - 12:05	Lunch (C)	
11:25 - 11:55		Structured Peer Activity	12:05 - 12:26	Peer Activity	
12:00 - 12:30	B2	Small Group -- Hygiene/Self-Care			
12:30 - 1:30	B2	Instructional Block Vocational/CBI A Direct Instruction - <u>Teacher</u> B Independent Work C Small Group - <u>Para</u> D Self-Directed Choice			
1:37 - 2:20	F6	Drawing and Painting <u>Para</u>	1:15 - 1:45	B2 S.L. (Tues)	
2:20 - 3:10	B2		1:23 - 2:13	F6	D & P
1:37 - 2:20	H6	Computer <u>Para</u>	2:20 - 3:00	H6	Computer <u>Para</u>
2:20 - 3:10	B2				
2:20 - 2:35	B2	Instructional Block VOCATIONAL D Self-Directed Choice			
2:35 - 3:05	B2	Small Group - Social Skills			
3:10		Dismiss			

S/L: B Days 10:00 - 10:30 in B2

See Handout 3

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Student Schedules High School: Mr. Sanders

P B

<u>A/B Day</u>			<u>C Day/Related Services</u>		
Time	Room	Subject	Time	Room	Subject
8:00 - 8:20	1B2	Breakfast	8:00 - 8:50	B2	
8:20 - 8:40	1B2	Small Group - Social Skills			
8:40 - 9:40	1B2	Instructional Block MATH A Direct Instruction - <u>Mark</u> B Independent Work C Small Group - <u>Para</u> <u>Wbs</u> D Self-Directed Choice			
8:00 - 9:34	2/Gym	Team Sports	8:57 - 9:49	Gym	Team Sports
9:45 - 10:45	4/B2	Instructional Block FUNCTIONAL READING (B Day) A Direct Instruction - <u>Mark</u> B Independent Work C Small Group - <u>Para</u> <u>Wbs</u> D Self-Directed Choice			
10:45 - 11:00	B2	Small Group - Current Events (B Day)	10:45 - 11:15	Sm Gp (C)	
			11:15 - 11:40	Gross Motor	
11:00 - 11:25		Lunch	11:43 - 12:05	Lunch (C)	
11:25 - 11:55		Structured Peer Activity	12:05 - 12:26	Peer Activity	
12:00 - 12:30	B2	Small Group - Hygiene/Self-Care			
12:30 - 1:30	B2	Instructional Block Vocational/CBI A Direct Instruction - <u>Mark</u> B Independent Work C Small Group - <u>Para</u> <u>Rosetta</u> D Self-Directed Choice			
1:37 - 2:20	F6	Drawing and Painting	1:15 - 1:45	B2 S.L. (Tues)	
2:20 - 3:10	B2		1:23 - 2:13	F6	D & P
1:37 - 2:20	H6	Computer	2:20 - 3:00	H6	Computer
2:20 - 3:10	B2				
2:20 - 2:35	B2	Instructional Block VOCATIONAL D Self-Directed Choice			
2:35 - 3:05	B2	Small Group - Social Skills			
3:10		Dismiss			

S/L: T 1:15 - 1:45; F 10:00 - 11:00

See Handout 4

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NW			B Day		
A Day			B Day		
Time	Block/Rm	Subject	Time	Block/Rm	Subject
8:00 - 9:34	1/B8	Math <u>Para</u>	8:00 - 9:34	2/B2	Instructional Block C Small Group D Self-Directed Choice A Direct Instruction B Independent Work
9:41 - 11:15	3/Gym	PE <u>Para</u>	9:41 - 10:45	4/B2	Instructional Block Math; English
			10:00 - 10:30		S/L
			10:45 - 11:00	B2	Small Group
11:00-11:57	LUNCH <u>or</u>		11:00 LUNCH/11:25 - 11:55		Structured Activity
12:00 - 1:37	5/B10	Science <u>Para</u>	12:00 - 1:37	6/B4	English <u>Para</u>
1:35 - 2:35	7/B2	Instructional Block C Small Group D Self-Directed A Direct Instruction B Independent Work	1:37 - 3:00	8/B4	US History <u>Para</u>
			3:10		Dismiss
2:35 - 3:05		Small Group - Social Skills			
3:10		Dismiss			

See Handout 5

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Individual Support Staff Schedule

- Definition: A Visual means of communicating to support staff:
 - Where is their location in the building?
 - When they are supposed to be there?
 - Who they will be supporting?
 - What they will be focusing on (subject or topic)?
- Purpose: to provide predictability throughout the day and continuity from day to day; to establish a consistent routine for working with students; to expand on the current interests and abilities of each staff person, to increase job satisfaction; and to reinforce concepts critical to being a team member, which will heighten classroom management.

Support Staff Schedule System Is:

- Part of the structure and organization within the program,
- The rule is: Everyone works with each of the students
- Extremely helpful when there are substitutes

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Classroom Schedule: 1st Semester 2014-2015				
Resource Room	Michael	Victoria	Hunter	
Karine	7:30-4:00			
Seminar	8:00-8:30	Gleason, Rm. 13	Gleason, Rm. 13	Gleason, Rm. 13
Instructional Block:	Staff: Karine	Staff: Karine	Staff: Karine	
8:05-8:12	IW	Self-Directed Choice	DI	
8:12-8:19	Self-Directed Choice	DI	IW	
8:19-8:26	DI	IW	Self-Directed Choice	
1st Block	Class Prep	U.S. Government	Pre-Algebra	Health/P.E.
8:36-10:01	Staff: Karine	Staff: Janet	Staff: Cory	Staff: Dan
2nd Block	Class Prep	Job Training: Senatorial	English 9	Algebra
10:06-11:33	Staff: Karine	Staff: Karine	Staff: Tara (break)	Staff: Lee
Instructional Block:				
10:06-10:30:	DI			
10:30-11:20:	IW			
11:20-11:33:	Free			
3rd Block	Class Prep	Family & Consumer Science	U.S. History	English 9
11:38-1:33	Staff: Karine (break)	Staff: Joyce	Staff: Janet	Staff: Tara
Lunch	A: 11:33-12:03 Victoria	B: 11:57-12:27 Michael Hunter	C: 12:22-12:52	
Lunch Duty:	Dan	None	None	
Staff Lunch:	Janet	Joyce, Tara	Staff Lunch: Karine	
Class Prep:	Karine	Karine		
4A Block	Class Prep	Choir	Choir	Study Skills
1:38-2:25	Staff: Karine	Staff: Tara	Staff: Tara	Staff: Karine
Instructional Block:				
1:38-2:00:				DI
2:00-2:20:				IW
2:20-2:25:				Self-Directed Choice
4B Block	Class Prep	Study Skills	Study Skills	Band
2:29-3:16	Staff: Karine	Staff: Karine	Staff: Karine	Staff: None
Instructional Block:				
2:29-2:34:	DI	Self-Directed Choice		
2:34-3:00:	IW	DI		
3:00-3:16:	Self-Directed Choice	IW		
After School	Class Prep			
3:16-4:00	Staff: Karine			

See Handout 6

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C-Day	Out Of Class	Schedule in Class	Mark 7:45-3:15	Rosetta 7:30-3:00	Adam 7:45-3:15	Brooke 7:45-3:15	Nahesa 7:50-3:20	Sarah Vohmsner
1 Block 8:00-8:50	PB, GK DR, NF, IK, JE	8:00 Breakfast 8:20 Small Group 8:40 Instructional Block #1 FD, SL Work w/ Teacher—Independent Modifications/Manage IEPs		E2: Small Group/ CBI follow up	Applied Math: Mulleon, B8 DR, IK, NF	Desktop Pub.: Bowman, B8 PB	Adapted Earth Space Science Shook, E12 JE	E2: Independent Band 3 Hoffman, G14 GK
2 Block 8:57-9:40	IK, DR, GK, NF	9:40 Bathroom Break 9:45 Instructional Block #2 PB, FD, E, SL	8:45-9:00 BREAK	E2: Small Group CBI follow up 9:40-9:50 BREAK	World History Peters, B7 NF 9:50-10:00 BREAK	Adapted Biology Shook, B7 DR, IK	E2: Independent	P.E. Foundations Pope, Gym GK
3 Block 9:56-10:46	IK, JE, DR, GK	Instructional Block #2 FD, SL, PB, IK		E2: Small Group/ Independent	Team Sports Erbesca, Gym NF, DR	U.S. History 1 Mulleon, B8 JE	E2: Independent 9:50-10:00 BREAK	Algebra Paddock, D4 GK
5 Block 10:53-11:43	PB, DR, JE, NF, GK	10:45 Small Group 11:15 Cross Motor FD, SL, IK 10:53-11:43		U.S. History 2 Mulleon, B8 DR	Team Sports: Gym PB, JE	Craft Skills Stephenson: B4 SL	E2: Small Group/ Independent 11:15-11:45 LUNCH BREAK	Computer Keyboarding Bowman, H7 GK
LUNCH 11:43-12:26	ALL	11:43 STUDENTS' LUNCH 12:05 Structured Peer Activity	LUNCH BREAK 11:45-12:15 BREAK 12:15-12:25	LUNCH DUTY 11:45-11:55 LUNCH BREAK 11:55-12:05	LUNCH BREAK 11:45-12:15 LUNCH DUTY 12:15-12:25	LUNCH BREAK 11:45-12:15 LUNCH DUTY 12:15-12:25	LUNCH DUTY 11:45-12:15 LUNCH DUTY 12:15-12:45	LUNCH BREAK
6 Block 12:26-1:16	JE, IK, NF, GK	12:30 Instructional Block #3 PB, FD, DR, SL		English 34 Stephenson, B4 DR, IK 11:5-1:30 BREAK	Adapted Math Mulleon, B8 JE	E2: Small Group/ Independent	Adapted Biology Shook, E12 NF	World History Prichard, B45 GK
7 Block 1:23-2:13	IK, DR, PB, FD, JE, GK	1:30 Bathroom Break 1:35 Instructional Block #4 NF, SL		Pottery Corcoran, F2 IK, DR	E2: Small Group/ Independent 1:30-1:45 BREAK	Drawing & Painting Johnson, F7 PB, FD, E	English 1 Firestone, B7 NF 1:45-2:00 BREAK	English 1 Firestone, B7 GK
8 Block 2:20-3:10	PB, JE, IK, GK, NF	2:35 Small Group 3:05 Demise DR, FD, SL		E2: Small Group CBI follow up	Aquatics Copeland, Pool PB, JE	E2: Independent 2:50-2:55 BREAK	Computer Systems 1 Hughes, D41 IK, NF	Algebra 1 Paddock, D4 GK

See Handout 7

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Polling Question 4: True or False

- Including Support Staff Schedules in the Overall Classroom Schedule communicates your expectations in a visual format, and takes the guess work out of who is supporting whom.



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Polling Question 4: True or False

- Including Support Staff Schedules in the Overall Classroom Schedule communicates your expectations in a visual format, and takes the guess work out of who is supporting whom.

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Keep Structure in Mind

- The more organized you and support staff are, the less down time there will be for the students.

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Summary: The Overall Classroom Schedule

- Master schedule that indicates the day at-a-glance
- Posted in the room so that it can be easily read by anyone entering the room
- Key components for building a classroom schedule

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Thank you for Examples from your Programs!

- Laura Overeem
- Mark Sanders
- Regina Miller
- Alison Gessner
- Peggy Lawrence
- Karine Gleason

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Questions



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References

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- Carnahan, C. (2009). Structured teaching: Online training module (Columbus, OH: OCALI). In Ohio Center for Autism and Low Incidence (OCALI), *Autism Internet Modules*, www.autisminternetmodules.org. Columbus, OH: OCALI.

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THANK YOU!

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INSTRUCTIONAL BLOCK: STUDENT GROUP ROTATION SCHEDULE

	GROUP 1 Student 1	GROUP 2 Student 2/3	GROUP 3 Student 4/5	GROUP 4 Student 6
1 st	A	B	C	D
2 nd	B	C	D	A
3 rd	C	D	A	B
4 th	D	A	B	C

ROTATION KEY

A = Work with teacher (table)

B = Independent work area (IW Station #1 for S 1, S 2, S 4, & S 6; IW Station #2 for S 3, & S 5)

C = Small group instruction (table)

D = Choice (self-directed activity)

ADULT SCHEDULE DURING ROTATION

A = Teacher, SLP, OT, for direct instruction on IEP Goals and Objectives, takes data

B = Para sets up work system for each child prior to start of rotation, takes data

C = Para leads small group activity directly related to skills being taught in each Block
Reading; Math; Other (social; self-care; leisure; or vocational skills), takes data

D = Para available to observe student in independent (self-directed) choice activity, takes data

HELPFUL HINTS IN INCORPORATING INSTRUCTIONAL BLOCKS

Appoint one of the adults to be the timekeeper. Using an audible timer is not recommended because the children will quickly learn to react to the sound of the timer and not wait for the cue from an adult that it is time to check their schedule. If there is a glitch in timing in one of the groups and a session needs to last a bit longer, and the students are reacting to the sound of the timer, pandemonium will break out. (I've seen this happen in other classrooms and it's hard to get everyone back on schedule!)

If/when the rotation process gets interrupted, simply pick up where you left off, prior to the interruption, when you get back to the room. If a child was almost finished with an activity when the interruption occurred, allow brief closure for that particular section of the rotation before transitioning him/her on to the next area in the series.

Monitor the independent work area to determine if the child will be able to finish the number of tasks "assigned" in the amount of time allowed for that session. If you see that the child will finish all tasks and have time left over, slip an additional task onto their work system. If you notice that the child will not be able to finish all of their tasks in the amount of time left in the work session, subtly remove one or two of the remaining tasks so that he/she will finish with all work before it is time to rotate to the next area.

Prepare for your next group before directing students to check their schedules. When they arrive at your area, begin instruction immediately. The shorter the down or "wait" time your student has, the fewer the behavioral meltdowns you'll have to manage.

If an individual child is having difficulty making smooth transitions, either the adult who will be working with that child during that particular section of the instructional block, or the adult who is monitoring the self-directed choice activity, should attend to that child. Everyone else should carry on with the instructional block as usual.

If a child is having difficulty making smooth transitions and you know that he/she understands the meaning of the schedule cue, step back and give the child some space, wait 30 seconds to a minute, and then calmly present the schedule cue to the child again. Limit verbalizations and try not to get into a power struggle. Sometimes the reinforcement for a challenging behavior is your reaction to it. If the child does not make it to an area in the schedule, but remains calm and does not melt down, you have been successful. Consistency is the key to changing learned behaviors. Stay clam and use

the schedule cues to let the child know what your expectations are (that he/she transition to the next area). Most often, challenging behaviors are not new behaviors and will not go away over night. Hang in there, over time the frequency and duration of the meltdowns will decrease, and independence and time on task will increase.

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Room B2 Overall Class Schedule

<u>A/B Day</u>	<u>C Day/Related Services</u>	
Time	Block	Room Subject
8:00 -- 8:20		Breakfast
8:20 -- 8:40		Small Group -- Social Skills
		<i>8:45 – 9:15 APE (M/W)</i>
8:40 -- 9:40		Instructional Block MATH
		A Direct Instruction -- <u>Teacher</u>
		B Independent Work
		C Small Group – Para 1
		D Self-Directed Choice
		<i>9:00 – 11:00 CBI (Tues)</i>
9:40 -- 9:45		Bathroom Break
9:45 – 10:45		Instructional Block FUNCTIONAL READING
		A Direct Instruction – <u>Teacher</u>
		B Independent Work
		C Small Group – Para 1
		D Self-Directed Choice
		<i>10:00 – 11 :00 S/L (Tues) FD</i>
10:45 – 11:00		Small Group -- Current Events
		10:45 – 11:15 Sm Gp (C) 11:15 – 11:40 Gross Motor
11:00 – 11:25		Lunch
11:25 – 11:55		Structured Peer Activity
		11:43 – 12:05 Lunch (C) 12:05 – 12:26 Peer Activity (C day)
12:00 – 12:30		Small Group -- Hygiene/Self-Care
12:30 – 1:30		Instructional Block FUNCTIONAL WRITING
		A Direct Instruction – <u>Teacher</u>
		B Independent Work
		C Small Group – Para 2
		D Self-Directed Choice
		<i>1:15 – 1:45 S/L(Tues)</i>
1:30 – 1:35		Bathroom Break
1:35 -- 2:35		Instructional Block VOCATIONAL
		A Direct Instruction – <u>Teacher</u>
		B Independent Work
		C Small Group – Para 3
		D Self-Directed Choice
		<i>1:15 – 1:45 S/L(Tues)</i>
2:35 – 3:05		Small Group – Social Skills
3:10		Dismiss

P B

A/B Day
Time Room Subject
 8:00 – 9:34 1/Gym Team Sports Para

8:00 – 9:34 Pool Aquatics Para

9:45 – 10:45 4/B2 Instructional Block FUNCTIONAL READING (B Day)

A Direct Instruction – Teacher

B Independent Work

C Small Group – Para

D Self-Directed Choice

10:00 – 10:30

S/L (B Days)

10:45 -- 11:00 B2 Small Group – Current Events (B Day)

11:00 – 11:25

Lunch

11:25 – 11:55

Structured Peer Activity

12:00 – 12:30 B2 Small Group -- Hygiene/Self-Care

12:30 – 1:30 B2 Instructional Block Vocational/CBI

A Direct Instruction – Teacher

B Independent Work

C Small Group – Para

D Self-Directed Choice

1:37 – 2:20 F6

Drawing and Painting Para

2:20 – 3:10 B2

1:37 – 2:20 H6

Computer Para

2:20 – 3:10 B2

2:20 -- 2:35 B2 Instructional Block VOCATIONAL
D Self-Directed Choice

2:35 – 3:05 B2

Small Group – Social Skills

3:10

Dismiss

C Day/Related Services

Time Room Subject
 8:00 – 8:50 Gym Team Sports

Para

8:57 – 9:49 Pool Aquatics

Para

10:45 – 11:15 Sm Gp (C)

11:15 – 11:40 Gross Motor

11:43 – 12:05 Lunch (C)

12:05 – 12:26 Peer Activity

1:15 – 1:45 B2 S/L (Tues)

1:23 – 2:13 F6 D&P

Para

2:20 – 3:00 H6 Computer

Para

F D

A/B Day

Time	Room	Subject
8:00 -- 8:20		Breakfast (B Days)
8:20 -- 8:40	B2	Small Group -- Social Skills
8:40 -- 9:40	B2	Instructional Block MATH B Independent Work C Small Group – Para D Self-Directed Choice A Direct Instruction -- Teacher
9:40 -- 9:45		Bathroom Break
9:41 – 11:15	3/D 41	Computer Para
9:45 – 10:45	B2	Instructional Block (B Days)
10:00 – 10:30	B2	S/L (B Days)
10:45 – 11:00	B2	Small Group -- Current Events
11:00 – 11:25		Lunch
11:25 – 11:55		Structured Peer Activity
12:00 – 12:30	B2	Small Group -- Hygiene/Self-Care
12:30 – 1:30	B2	Instructional Block FUNCTIONAL WRITING B Independent Work C Small Group – Para D Self-Directed Choice A Direct Instruction – Teacher
1:30 – 1:35		Bathroom Break
1:37 – 2:20	7//F6	Art (A Days) Teacher
2:20 – 2:35	7/B2	Instructional Block Vocational A Direct Instruction
1:35 -- 2:35	8/B2	Instructional Block VOCATIONAL B Independent Work C Small Group – Para D Self-Directed Choice A Direct Instruction – Teacher
2:35 – 3:05		Small Group – Social Skills
3:10		Dismiss

C Day/Related Service

Time	Related Service
9:56 – 10:56	Computer Para
10:45 – 11:15	Sm Gp (C)
11:15 – 11:40	Motor (C)
11:43 – 12:05	Lunch (C)
12:05 – 12:26	Peer Act.
	Monday
1:15 – 1:45	B2 S/L (Tues)
1:23 – 2:13	F6 Art
2:13 – 2:35	B2 I Block D S-D

N WA Day**Time** **Block/Rm** **Subject**8:00 --9:34 1/B8 Math Para9:41 --11:15 3/Gym PE Para**11:00-11:57** **LUNCH** or12:00 – 1:37 5/B10 Science Para1:35 --2:35 7/B2 Instructional Block
C Small Group
D Self-Directed
A Direct Instruction
B Independent Work2:35 – 3:05 Small Group – Social Skills
3:10 DismissB Day**Time** **Block/Rm** **Subject**8:00 – 9:34 2/B2 Instructional Block
C Small Group
D Self-Directed Choice
A Direct Instruction
B Independent Work9:41 – 10:45 4/B2 Instructional Block
Math; English10:00 – 10:30 S/L
10:45 – 11:00 B2 Small Group**11:00 LUNCH /11:25 – 11:55 Structured Activity**12:00 – 1:37 6/B4 English Para1:37 – 3:00 8/B4 US History Para

3:10 Dismiss

Classroom Schedule: 1st Semester 2014-2015

	Resource Room	Michael	Victoria	Hunter
<i>Karine</i>	7:30-4:00			
Seminar		Gleason, Rm. 13	Gleason, Rm 13	Gleason, Rm. 13
8:00-8:30	8:00-8:05 Announc. Instructional Block:	Staff: Karine	Staff: Karine	Staff: Karine
	8:05-8:12	IW	Self-Directed Choice	DI
	8:12- 8:19	Self-Directed Choice	DI	IW
	8:19-8:26	DI	IW	Self-Directed Choice
1st Block	Class Prep	U.S. Government	Pre-Algebra	Health/P.E.
8:36-10:01		Wilcox, Rm. 7	Novtny, Rm. 31	Upson, Rm. 30/Gym
	Staff: Karine	Staff: Janet	Staff: Cory	Staff: Dan
2nd Block	Class Prep	Job Training: Janitorial	English 9	Algebra
10:06-11:33		Gleason, Rm 13	Schiedeman, Rm.10	Butler, Rm 35
	Staff: Karine	Staff: Karine	Staff: Tara (break)	Staff: Lee
	Instructional Block:			
	10:06-10:30:	DI		
	10:30-11:20:	IW		
	11:20-11:33:	Free		
3rd Block	Class Prep	Family & Consumer Science	U.S. History	English 9
11:38-1:33		Gatterman, Rm. 76	Snyder, Rm. 34	Schiedeman, Rm. 10
	Staff: Karine (break)	Staff: Joyce	Staff: Janet	Staff: Tara
Lunch	A: 11:33-12:03 Victoria	B: 11:57-12:27 Michael Hunter	C: 12:22-12:52	
	Lunch Duty: Dan	Lunch Duty: None	Lunch Duty: None	
	Staff Lunch: Janet	Staff Lunch: Joyce, Tara	Staff Lunch: Karine	
	Class Prep: Karine	Class Prep: Karine		
4A Block	Class Prep	Choir	Choir	Study Skills
1:38-2:25		K. Sperry, Rm. 77	K. Sperry, Rm. 77	Gleason, Rm. 13
	Staff: Karine	Staff: Tara	Staff: Tara	Staff: Karine
	Intructional Block:			
	1:38-2:00:			DI
	2:00-2:20:			IW
	2:20-2:25:			Self-Directed Choice
4B Block	Class Prep	Study Skills	Study Skills	Band
2:29-3:16		Gleason, Rm. 13	Gleason, Rm 13	Burmeister, Rm 79
	Staff: Karine	Staff: Karine	Staff: Karine	Staff: None
	Intructional Block:			
	2:29-2:34:	DI	Self-Directed Choice	
	2:34-3:00:	IW	DI	
	3:00-3:16:	Self-Directed Choice	IW	
After School	Class Prep			
3:16-4:00	Staff: Karine			

C-Day	Out Of Class	Schedule in Class	Mark 7:45-3:15	Rosetta 7:30-3:00	Adam 7:45-3:15	Brooke 7:45-3:15	Nakeea 7:50-3:20	Sarah Volunteer
1 Block 8:00-8:50	PB, GK DR, NF, IK, JE	8:00 Breakfast; 8:20 Small Group 8:40 Instructional Block # 1 FD, SL Work w/ Teacher—Independent Modifications/ Manage IEPs		B2: Small Group/ CBI follow up	Applied Math: Milleson, B8 DR, IK, NF	Desktop Pub.: Bowman, H8 PB 8:50-9:00 BREAK	Adapted Earth Space Science Shook, B12 JE	B2: Independent Band 3 Hoffman, G14 GK
2 Block 8:57-9:49	IK, DR, GK, NF	9:40 Bathroom Break 9:45 Instructional Block # 2 PB, FD, JE, SL	8:45-9:00 BREAK	B2: Small Group CBI follow up 9:40-9:50 BREAK	World History Peters, B7 NF 9:50-10:00 BREAK	Adapted Biology Shook, B7 DR, IK	B2: Independent	P.E. Foundations Pope, Gym GK
3 Block 9:56-10:46	IK, JE, DR, GK	Instructional Block # 2 FD, SL, PB, IK		B2: Small Group/ Independent	Team Sports Bribiesca, Gym NF, DR	U.S. History 1 Milleson, B8 JE	B2: Independent 9:50-10:00 BREAK	Algebra Paddock, D4 GK
5 Block 10:53-11:43	PB, DR, JE, NF, GK	10:45 Small Group 11:15 Gross Motor FD, SL, IK 10:53-11:43		U.S. History 2 Milleson, B8 DR	Team Sports: Gym PB, JE	Craft Skills Stephenson: B4 SL	B2: Small Group/ Independent 11:15-11:45 LUNCH BREAK	Computer Keyboarding Bowman, H7 GK
LUNCH 11:43-12:26	ALL	11:43 STUDENTS' LUNCH 12:05 Structured Peer Activity	LUNCH BREAK 11:45-12:15 BREAK 12:15-12:25	LUNCH DUTY 11:45-11:55 LUNCH BREAK 11:55-12:25	LUNCH BREAK 11:45-12:15 LUNCH DUTY 12:15-12:26	LUNCH BREAK 11:45-12:15 LUNCH DUTY 12:15-12:26	LUNCH DUTY 11:45-12:15 LUNCH DUTY 12:15-12:45	LUNCH BREAK
6 Block 12:26-1:16	JE, IK, NF, GK	12:30 Instructional Block # 3 PB, FD, DR, SL		English 3/4 Stephenson, B4 DR, IK 1:15-1:30 BREAK	Adapted Math Milleson, B8 JE	B2: Small Group/ Independent	Adapted Biology Shook, B12 NF	World History Prichard, B45 GK
7 Block 1:23-2:13	IK, DR, PB, FD, JE, GK	1:30 Bathroom Break 1:35 Instructional Block # 4 NF, SL		Pottery Corcoran, F2 IK, DR	B2: Small Group/ Independent 1:30-1:45BREAK	Drawing & Painting Johnson, F7 PB, FD, JE	English 1 Firestone, B7 NF 1:45-2:00BREAK	English 1 Firestone, B7 GK
8 Block 2:20-3:10	PB, JE, IK, GK, NF	2:35 Small Group 3:05 Dismiss DR, FD, SL		B2: Small Group CBI follow up	Aquatics Copeland, Pool PB, JE	B2: Independent 2:20-2:35 BREAK	Computer Systems I Hughes, D41 IK, NF	Algebra 1 paddock, D4 GK